## CURRICULUM VITAE

## *JINIA ROY*

E-46, 1ST FLOOR,  
AVANTIKA, SECTOR-01, ROHINI

DELHI-110085

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## Professional Summary

A Qualified professional Bengali-English and English-Bengali translator and a voice-over/dubbing artist with excellent communication and interpersonal skills and a social media enthusiast.   
Hard-working, friendly and very much a team player having a thorough experience in dealing with deadlines. Seeking a position in a professional environment.

## Education

**MASTERS IN ARTS IN SOCIOLOGY** KOLKATA

INDIRA GANDHI NATIONAL OPEN UNIVERSITY   
**ONGOING**

**MASTERS IN ARTS IN BENGALI** KOLKATA

UNIVERSITY OF CALCUTTA  
GRADUATED: **2008**

**BACHELOR IN ARTS IN BENGALI** KOLKATA

PRESIDENCY COLLEGE, CU

GRADUATED: **2006**

## Employment History

* **JULY 2015 – Present: TRANSLATOR & NEWS READER,**

**BENGALI UNIT, NEWS SERVICE DIVISION, ALL INDIA RADIO, DELHI**

* FEBRUARY 2014-JUNE 2015: FREELANCE CONTENT WRITER,   
  **PAN INDIA LIMITED, DELHI**
* **MARCH 2011-JANUARY 2014: TRANSLATOR & SCRIPT WRITER,   
  DISCOVERY CHANNEL**
* **DECEMBER 2010-FEBRUARY 2011: SUB-EDITOR,   
  CHHAYA PRAKASHANI**

## Other Skills/Qualifications

* Proficiency with MS Office – Word, Excel, PowerPoint
* Language proficiency in English, Bengali and Hindi
* Expertise in Content and Script Writing, Copy Writing & Editing, Blogging, Proof Reading & SEO

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